**Register of Qualified Restorative Justice Trainers**

**Application Form 2020**

**The purpose of the call**

The European Forum for Restorative Justice (EFRJ) aims to promote high quality restorative justice training practice throughout Europe. As a key element of this endeavour the EFRJ is establishing a register of competent trainers, the Register of Qualified Restorative Justice Trainers (Register from now on). The Register will allow the EFRJ to better connect arising training and consultancy needs with high quality training providers of the field. Registered trainers may be commissioned by the EFRJ to deliver training courses throughout Europe based on their area of expertise, availability and interest. The EFRJ is currently developing a range of restorative justice courses and aims to offer regular training opportunities in the near future (with the first course(s) organised already in 2020). In the future when the EFRJ will be contacted to hold a training or when the EFRJ will organise a training, registered members will be asked to propose a training offer for these opportunities, and registered trainers will form the primary pool of trainers that will be selected by the EFRJ to provide these trainings or courses.

In addition to courses and trainings developed by the EFRJ, applicants can also submit their own training course material for endorsement by the EFRJ. Depending on the course materials used during the trainings and courses the EFRJ will respect and transparently acknowledge the intellectual ownership of the materials. In any case it is also the EFRJ’s aim to give full credit to the registered trainers appointed for any given training or course.

Please note that this call is restricted to trainers who are members of the EFRJ. Applicants need to comply with the general aims of the EFRJ and its statement of values.

**Timeline**

The deadline for the applications is 31 May 2020. In the future, new applications for the Register will be open regularly, at least once a year.

We expect to have the initial Register of Trainers established by the end of June 2020 with a preliminary training schedule in place by the end of July. Entering candidates become registered for a 2 years period, which will be renewable.

We envisage that future courses will include issues such as: restorative justice & serious harm, victim-offender mediation, circles, conferencing, restorative justice & sexual harm, restorative justice & intimate partner violence, restorative justice & hate crime. In addition, we also expect to offer courses in other fields that EFRJ registered trainers will cover.

**Please provide the following information.**

**Personal contact information**

|  |  |
| --- | --- |
| First Name and Last Name |  |
| Email address |  |
| Phone number |  |
| Contact Address (Country, Street name and House Number, Town/City, Post Code)  |  |

**Details of the organisation/institution/business that you work for, if any**

|  |  |
| --- | --- |
| Name of the Organisation |  |
| Address (Country, Street name and House Number, Town/City, Post Code)  |  |
| Office phone |  |
| Website  |  |

**General information**

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|  Since when are you a member of the EFRJ? |  |
| What languages can you speak?  |  |
| What languages can you train in?  |  |
| How many days would you be available to deliver trainings per year?  |  |

**Training Areas**

Can you deliver training in the following areas?

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| --- | --- |
| Introduction to restorative justice |  |
| Skills training in engagement, preparation and facilitation of:  |  |
| - Victim-offender mediation |  |
| - Restorative Circles |  |
| - Restorative Conferences |  |
| Restorative Justice and Serious Harm |  |
| Restorative Justice and Gender Violence |  |
| Restorative Justice and Sexual Vioelence |  |
| Restorative Justice and Hate Crime  |  |
| Understanding Victims and Engaging Them in Restorative Justice |  |
|  Restorative Justice with Children |  |

Can you offer other areas in which the EFRJ should be offering courses and which you could deliver?

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**Training Methodology and Style**

**Training Methodology and Style**

How would you describe your training methodology and style? (maximum 300 words)

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**Quality and Evaluation**

Please describe how do you guarantee the high quality of your trainings and how do you assess the success of your trainings. (maximum 250 words)

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**Experiences**

**Details of Training Experiences**

Please list training courses (maximum 10) that you have led or co-led in the last three years, and include the following information on them:

- Title

- Date

- Duration of the Course

- Participants (Group Size and Professions,  e-.g. Students, Professionals, Policy Makers...)

- Models (theoretical models or models of practice that the training adhered to

- Commissioner / Funder of Training

Please use one box for describing each training and add a new one for the next training.

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**Experiences as Restorative Practitioner**

If applicable: What area/s do you work in as a restorative practitioner? (e.g. criminal justice, education, social care etc.) (maximum 150 words)

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**Reference contacts**

Please supply details of two different people who can attest to your ability as a trainer in Restorative Justice who we may contact in relation to your application. Preferably at least one of these should be participant of a training you led.

**Contact One**

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| --- | --- |
| Country of the reference person |  |
| First Name and Last Name  |  |
| Contact Address (Street name and House Number, Town/City, Post Code)  |  |
|  Email address |  |
| Phone |  |
| The applicant’s relationship to the reference person (e.g. colleague, co-trainer, participant…) |  |

**Contact Two**

|  |  |
| --- | --- |
| First Name and Last Name  |  |
| Contact Address (Street name, Town/city, post code)  |  |
|  Country |  |
|  Email address |  |
| Phone |  |
| The applicant’s relationship to the reference person (e.g. colleague, co-trainer, participant…) |  |

**Documentation**

You may provide documentation of your trainings (training manuals, course descriptions, promotional materials, evaluation or other feedback forms, presentation files, video recordings, etc). Please merge all written training documents into one pdf. You may also add presentation files in their original format, or provide url links to web resources.

**Agreement to the Application Procedure and Data Protection Policy**

**I agree to work for the aims and along the values of the EFRJ.**

By checking this box you indicate that you are prepared to work along the general aims of the EFRJ and to work within the values declared by the EFRJ.

**Agreement on the conditions of the application**

I understand that if my application is successful, and in case I am asked to provide training on behalf of the EFRJ, I will be contracted on a self-employed basis and that the EFRJ is unable to guarantee minimum work levels.

**Data Protection**

I understand, that the information I provide on this form will be collected and held securely by the Secretariat of the European Forum for Restorative Justice. In the event of an enquiry that matches my training abilities, my permission will be sought before any of my information is passed to the enquirer. Concerning the processing of personal details, I have the right to consult, amend or withdraw this information at any time.
In order to do so, please contact the Secretariat of the European Forum for Restorative Justice.

**To apply please fill in our online form:**[**https://www.euforumrj.org/en/register-qualified-restorative-justice-trainers**](https://www.euforumrj.org/en/register-qualified-restorative-justice-trainers)

**Application deadline: 31 May 2020**

**Thank you for your application!**